

TERMS OF REFERENCE – APPEALS COMMITTEE

The Committee's duties relate to the following statutory officer posts;

- i) Chief Executive;
- ii) Monitoring Officer; and
- iii) Section 151 Officer

and to any staffing matters referred to it in accordance with the Joint Negotiating Committee for Local Authority Chief Executives Model Disciplinary Procedure (Model Procedure).

Composition

The Appeals Committee (AC) shall be a politically balanced committee of five members, at least one of whom must be a Member of the Cabinet.

All Members must undertake the relevant training before sitting on an AC.

Members of the AC may not be members of the Investigation and Disciplinary Committee.

Quorum

The quorum of the AC shall be three members including one cabinet member.

Terms of Reference

To hear appeals against any action short of dismissal taken by the Investigation and Disciplinary Committee against the Head of Paid Service, Monitoring Officer or Chief Finance Officer.

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